* Template guidelines
  + The templates included in this UBox should be used for all marketing/outreach materials coming out of the College of Humanities in order to maintain a unified and consistent brand.
  + Anyone creating marketing materials should use these templates
  + The UBox contains many options. Each design includes an example and a poster template with coordinating UBN and social media templates.
    - Each design allows space for a title, image, logo and detailed information.
    - Please use one design per project
    - If you need assistance with adding your assets to the templates, please contact [Kayli Timmerman](mailto:K.Timmerman@utah.edu).
  + Please do not manipulate, change or edit the template design or color scheme.
  + [Kayli Timmerman](mailto:K.Timmerman@utah.edu) is available to help with design work, as needed. She will be utilizing these same templates for all design requests.
    - For other marketing materials such as lawn signs, brochures, bookmarks, etc., please submit a graphic design request.
* Graphic Element Guidelines
  + Use your respective graphic element on all outreach materials
  + Use your assigned color or the white or black versions. The red and rainbow are only for use by the college marketing team.
  + Logos and templates are also located on the website under Media Kit. Please direct anyone creating outreach materials to this site.
* Questions? Contact [Jana Cunningham](mailto:Jana.Cunningham@utah.edu) or [Kayli Timmerman](mailto:K.Timmerman@utah.edu).